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| **Date: 17th January 2019**  **Time: 1345**  **Venue: SIS Level 5 room 34** | |
| **Attendees:** | |
| 1. Benjamin Gan | √ |
| 2. Jin | √ |
| 3. Ashley | √ |
| 4. Regan | √ |
| 5. Haonan | √ |
| 6. Zerdong | √ |
| 7. Alan | √ |

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| **Agenda** | |
| **No.** | **Description** |
| 1 | Update Benjamin on team progress |
| 2 | Perform demo of the system |
| 3 | Evaluate team’s difficulties in development |

**Feedback on demo of system:**

* UX needs improvement. Interface seems inappropriate.
* Search algorithm does not have to be so complex.
* Dashboard is static. Not completed.

Team expressed difficulties in development of search algorithms for the system. Team has changed between 2-3 different search engines to find the most compatible one. The team is working on lucene option for skill scoring system but Prof Gan suggests using String. One way is to remove all filler words, look at what words are in the job skills. As long as it is found in the DB, give it a point and add it in, validate it and move on.

Prof Gan suggests to self-impose a time limit on exploring Lucene.

**Action item:**

1. **Dashboard mockup**
2. **Accounts module**: access control table of different types of users as well as functions/permissions allowed to each user
3. **Show previous acceptance schedule and current schedule**
   1. How far is the team falling behind
   2. Which functions to drop
4. **Test plan for UAT**
   1. People to include
   2. Tasklist
   3. Survey questions

**The meeting was adjourned at 1420. These minutes will be circulated and adopted if there are no amendments reported in the next three days.**

**Prepared by,**

**Zer Dong**

**Vetted and edited by,  
 Tan Wei Zheng, Ashley**